



## About this report

This annual report of the Department of the Senate documents the department's performance for the financial year ending 30 June 2012.

The report is presented in six parts.

<b>Overviews</b>	Commentary by the Clerk on performance and significant matters that affected the department, and a description of role, aims, structure and functions
<b>Report on performance</b>	A summary of overall performance, and a description of each office's contribution to the department's outcome
<b>Management and accountability</b>	A report on corporate governance and the management of resources
<b>Financial statements</b>	The auditor's report and audited financial statements
<b>Appendices</b>	Details of: <ul style="list-style-type: none"><li>• resources and staffing</li><li>• performance in relation to certain legislation</li><li>• publications available from the department</li><li>• ways to contact the department.</li></ul>
<b>References</b>	Tools to assist the reader: <ul style="list-style-type: none"><li>• a glossary and abbreviations list</li><li>• an index showing how the report complies with annual reporting requirements</li><li>• an alphabetical index.</li></ul>

The report is presented for tabling in the Senate pursuant to section 65 of the *Parliamentary Service Act 1999*. It is also produced to meet the information needs of interested people, including:

- senators and their staff
- the Australian community
- staff of the Department of the Senate and other parliamentary departments
- staff of other legislatures
- staff of executive government departments and agencies
- the media.

The report is available on the department's website:  
[www.aph.gov.au/senate/dept/annreps](http://www.aph.gov.au/senate/dept/annreps).